



Northern Ireland Social Care Council  
7<sup>th</sup> Floor, Millennium House  
19-25 Great Victoria Street  
Belfast BT2 7AQ

Tel: 028 9041 7600  
Fax: 028 9041 7601  
Textphone: 028 9023 9340

Web: [www.niscc.info](http://www.niscc.info)

**Northern Ireland Social Care Council  
Participation Group Meeting**

**Monday 25 January 2010  
In Millennium House, Belfast**

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**Present**

Mark Bradley  
Jackie Ogilvie

NISCC Director of Corporate Services  
NISCC – Admin Support - Note taker

Uel McIlveen  
Alicia Toal  
Derek Follis

**ACTION**

**1. Introduction and Apologies**

1.1 Mark welcomed everyone to the meeting.

1.2 Apologies were received from Geraldine Campbell, Maria Somerville, Emma McDowell and Miriam Karp.

2. As the Chair was unable to attend, Mark Bradley agreed to Chair the meeting.

- 3.
- Mark advised that the Annual Report will be covered at the next meeting of the Participation Group.
  - Mark gave Members a brief outline of the incorporation of the Northern Ireland Post Qualifying Education Training Partnership (NIPQETP) into NISCC and Jackie circulated information on this process entitled "Incorporation of the Post Qualifying into the NISCC Initial Proposed Structural Arrangements", which provides members a better understanding of NIPQETP.

- It was also noted that a Professional Adviser will be asked to attend a future Participation Group Meeting to update Members further on the work of the PQ team.

4. A discussion took place on the process and frequency of Participation Group meetings. It was agreed that this issue will be discussed in more detail at the next meeting.

**5. Equality Training**

5.1 As there was not full attendance at this meeting, it was agreed that this training will now take place at the next meeting of the group on 16 February at 10.30. This was confirmed with Anne Basten and Sandra Calwell from BSO Equality Unit.

**6. RQIA/NISCC/SCIE User Conference – 10 March 2010**

Mark advised Members that NISCC is to facilitate a workshop at this Conference and asked members for suggestions on what topics should be covered:-

It was suggested that the following themes should be incorporated into the workshop:

- Empowerment
- Equality Issues
- Present our group as a model
- Importance of getting the message out
- Catalyst for Change
- Capacity to learn
- Look for feedback from users and carers on day – suggestions on how can we can improve and be more effective.
- Plan for year ahead
- Capacity to learn
- The importance of receiving feedback
- Suggested title for workshop “Users and Carers; Advocates for Change”
- Sharing of information
- Developing Code of Practice
- Benefits of participation
- Flexibility – listening to people outside group
- Learn from others
- Group is fit for purpose
- Improve on Communications Strategy
- Benefits protection for participants
- Work the group was involved in:
  - PRTL Consultation
  - Compulsion Consultation
  - Equality Training

## **ACTION**

Mark advised that both he and Geraldine will collate these comments and email them out to Members for consideration. This will be discussed further at the next meeting.

Brendan McKeever will give the opening address at the Conference. Maria Somerville will be giving presentations at the Conference, on behalf of the Participation Group.

Mark also informed Members that he will be attending a UK Health and Social Care Regulators Public & Patient Involvement Group Meeting next week on behalf of NISCC. Mark will feedback to the Participation group at the next meeting.

The next meeting of the Participation Group will be held on Tuesday 16 February at 10.30am.