

Social Care Council Extraordinary Board Meeting
Unconfirmed Minutes
11:00a.m on Friday 8th July 2022
Via Zoom videoconference

Present:

Paul Martin (CHAIR)
Sarah Browne, Board Member
Roslyn Dougherty, Board Member
Gerard Guckian, Board Member
David Hayes, Board Member
Brenda Maitland, Board Member
Jacqueline McGarvey, Board Member
Catherine McPhillips, Board Member
Anne O'Reilly, Board Member
Lee Wilson, Board Member

In Attendance:

Patricia Higgins, Interim Chief Executive Officer, Social Care Council
Declan McAllister, Dir. of Registration and Corporate Services, Social Care Council
André McKeown, Evaluation Manager
Helen McVicker, Head of Fitness to Practise, Social Care Council
Maureen Martin, Secretariat, Social Care Council

Observer(s):

Deirdre Allison, Board Apprentice

Apologies:

Marian O'Rourke, Interim Director of Regulation & Standards, Social Care Council

Formalities

Item	Agenda	Action
1.	Welcome and Apologies	
1.1	The Chair thanked members for attending the Board meeting at short notice to seek approval for the final draft of the Annual Report and Accounts.	
1.2	Apologies were noted from Marian O'Rourke, Interim Director of Regulation & Standards, Social Care Council.	

2.	Declarations of Interest	
2.1	There were no Declarations of Interest received.	
3.	Draft Annual Report & Accounts 2021/22	
3.1	The Chair of the Audit & Risk Assurance Committee (ARAC) confirmed that a meeting had been convened on 7 th July to further review the issue of the method of calculation for deferred fee income. Following full discussion, the ARAC unanimously agreed to approve the method of calculation for deferred fee income going forward, and to recommend the draft Annual Accounts for Board approval.	
3.2	<p>As there were no further comments or questions from Board members, the Chair noted Board approval of the draft Annual Report & Accounts 2021/22.</p> <p>The Chair thanked the Audit & Risk Assurance Committee for committing the time to reconvene and seek resolution of the issue identified.</p> <p><i>Decision: The draft Annual Report and Accounts 2021/22 were approved by the Board.</i></p>	
Closing Formalities		
4.	Any other Business	
4.1	<p>The Director of Registration & Corporate Services thanked Board members for their time and commitment in bringing closure to the Accounts item and advised on next steps:</p> <ul style="list-style-type: none"> • The draft Accounts will be sent to the Northern Ireland Audit Office (NIAO) and to External Auditors for final checks before formal submission to the Comptroller & Auditor General for certification; • Certification will be issued by the NIAO however receipt date may be subject to the annual leave period in July of the Comptroller & Auditor General • Finalised Accounts to be laid before the Assembly by 29 July. 	
4.2	The meeting closed at 11:20a.m.	

Approved by:

Signature:

Date of Approval: