

Title: Draft Annual Report 2022-23

Date: 23 April 2024

Presented by: Declan McAllister, Director of Registration & Corporate Services

ACTION REQUIRED

This Paper is	For Review
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SUMMARY

The Social Care Council has started the early development of its Annual Report for 2023-24. The draft Annual Report reflects on the extensive range of work delivered by the Social Care Council over the previous business year.

The draft Annual Report is an outline draft only at this stage, to enable the Board to see the developing structure and content. A more final draft of the Annual Report will be brought to the Board at their June meeting – and in the meantime, the Board is invited to review the draft outline and return to officials with any feedback or comments over the next two weeks. Quarter 4 performance report is also being provided today for information and provides additional information relating to the business year performance. There will a further opportunity to comment on the emerging draft for the June Board meeting.

BACKGROUND

The Social Care Council is required to produce an Annual Report and Accounts for each business year. The Report is shared with the Audit and Risk Assurance Committee before final sign off by the Board at their June meeting.

The DoH set the timetable for the production of the Annual Report and accounts including scrutiny by External Audit.

The timetable for the production of the Annual Report and Accounts is attached at **Appendix I**.

KEY ISSUES AND IMPLICATIONS

The draft outline Annual Report contains the draft outline of section 1 (business performance) – the draft is attached [**Appendix II**]. As can be seen some of the key data is not available this early into the new Business Year and will be added. In addition, the Public and Personal Involvement Report has been shared with members of the Participation Forum and will be updated with their comments before the final report is presented for approval.

The Chair and Chief Executive introductions will have an opportunity to draft their introductions to help frame the context and content of the Report.

The full timetable for the production of the Report is attached Appendix I – however the organisation is working towards the key date set out in the programme below –

Board Approval & FINAL Changes	
Audit Committee recommend and Board approve accounts for Accounting Officer signature	5 – 19 June 2024

At this stage, as the Board are being engaged now on the draft, the Social Care Council is inviting the Board to share any views or comments on the indicative draft by 2 May 2024. All comments will be reviewed and an updated version of the full report prepared for consideration by the Board by 3 June 2024.

ENGAGEMENT AND CONSULTATION

Operational Leadership Team and project leads have been involved in drafting this report. The Participation Partnership are involved in the preparation of the Annual PPI Report.

RECOMMENDATIONS

The Board is invited to review the draft Annual Report and share initial comments with officials by 2 May 2024.

ATTACHED DOCUMENTS AND/OR LINKS HERE

Appendix I – HSC Timetable for production of NISCC Annual Report & Accounts

Appendix II - Draft Annual Report 2023-24