

23 June 2015

10.30a.m

Council Suite 2 NISCC

# Participation Partnership

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**Facilitator: NISCC**

**Type of meeting:**

Participation Partnership Meeting

**Attendees:** Geraldine Campbell ( Chair)  
Emma Tinsley  
Brenda Maitland  
Gerard McWilliams  
Audrey Montgomery  
Anne Mallon  
Uel McIlveen

**In attendance:** Mark Bradley  
Brenda Horgan

**Note taker:** Maureen Martin

## Notes

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**Agenda item:** Welcome and Introductions **Presenter:** Geraldine

**Discussion:** Geraldine welcomed everyone to the meeting and introduced new members, Emma Tinsley and Gerard McWilliams. Apologies were given for Maria Sommerville, Neil Irvine, Joanne Sansome and Elizabeth Farquhar. All attendees introduced themselves and gave a brief synopsis of their background and when they joined the Participation Partnership group.

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**Agenda item:** Update from Chair **Presenter:** Geraldine

**Discussion:** Geraldine updated the group :  
The Health Minister has announced the roll out of compulsory registration with NISCC for social care workers in domiciliary care and day care settings. Mark explained that NISCC would hold clinics within social care settings to guide registrants through the application process via the portal. There were some questions raised by Gerard regarding transferability of registration within different sectors of health care and Mark explained how this works and that more detailed information would be given to new members at upcoming Induction training for new members of the group.

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A very successful launch of Professional in Practice (PiP) took place at Crumlin Road Gaol on Monday 1 June 2015. The launch was attended by over 300 participants and feedback from the event was very positive with a particular highlight being the use of the animation to relay information in a fun but informative manner. Brenda Horgan informed the group that the animation and a short video compilation of the launch day would be shown at end of the meeting.

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**Agenda item:** Update from members **Presenters:** Uel, Anne & Brenda Horgan

**Discussion:** Uel gave a brief report from his attendance at the Social Work Strategy and Citizens Forum on 22 June 2015 in Armagh. He explained that there is a website that will decode commonly used acronyms within the NHS (<http://www.nhsconfed.org/acronym-buster>).

Uel pointed out that three members of the Participation Partnership group are participants on the Social Work Strategy and Citizens Forum. The Forum has been contributing to a Quality Assurance report for the Steering group and Uel feels that consideration should be given to the exchange of minutes between both groups would be beneficial and help to avoid any unnecessary duplication of work.

Brenda (H) reported that Anne Campbell, University of Ulster, has funding in place for the development of a Social Worker mobile phone app that service users can use to complete a short, anonymous survey. The Citizens Forum also are also working on a model of questionnaire for Service User satisfaction so again it was felt that work could possibly be linked to avoid duplication.

Responding to a query about whether the Wraparound Group was still active, Anne gave a brief update from her attendance at Wraparound group. She was pleased to report that the Royal Victoria Hospital has now adopted the passport for disabled children. This passport is a concise record of the child's medical and medication which can be given to medical staff to quickly apprise them of relevant information.

Brenda (H) updated the group:

Brenda had attended the Regional Personal Public Involvement Forum (PPI)

**Conclusion:** It was agreed to keep this under review.

**Person/s responsible:** Mark Bradley

**Deadline:** September 2015

**Agenda item:** PowerPoint Presentation

**Presenter:** Brenda Horgan

**Discussion:** Brenda (H) presented Power Point presentation which incorporated the Action Plan from Workshops and Workforce Development Team Social Care Work Plan for 2015/16 on the agenda.

Following the joint workshops with Council members and the Participation Partnership group, Brenda reported that the Council had gained a good oversight of the work of the group and highly valued their input and this was supported by the group who felt that their effort and contribution was valued and reflected in final reports. It was suggested that some Participation Partnership members could attend the formal council meetings, which has been suggested in the past but not taken up by anyone. It was suggested that a page of the Annual Report could be dedicated to reporting on the contribution and impact of the group. Uel also noted that he had initially been requested to consult three years ago, at the request of Patricia Higgins, on the model of Regulation and had highlighted the use of language within the document. From this initial beginning he was able to see the complete project through and felt that this was the beginning of a valuable, collaborative piece of work within NISCC.

Brenda (H) reported that to further develop the links with Conduct and Registration and to show the benefits of collective collaboration, the Participation Partnership group could become involved on a current piece of work being carried out by the Registrants' Forum.

A report on the Workforce Development Team Social Care Work Plan has been sent to Council and a copy will be forwarded to Participation Partnership group.

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**Agenda item:** Frequency and location of future meetings

**Presenter:** Mark Bradley

**Discussion:** It was agreed to trial Participation Partnership meetings every six weeks from September 2015. The length of the meeting will be extended from 10.30a.m - 2p.m and high priority items are to be at the start of the agenda to ensure they are covered at meetings. Planning will be required for September meeting to establish which areas of work the group need to engage in. It was noted that Uel suggested that work could be commenced on a Public Information plan with information on the standards of practice and for service users and carers and also a Living Wage paper.

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**Agenda item:** Planning for the roll out of Registration across the Social Care Workforce

**Presenter:** Brenda Horgan

**Discussion:** Brenda reiterated that the NISCC would be holding clinics and workshops to explain and assist with the registration process for applicants.

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**Agenda item:** Induction Planning for new members of the Participation Partnership

**Presenter:** Brenda Horgan

**Discussion:** Induction planning for new members is to be arranged during July and August 2015.

**Conclusion:** It was agreed that surveys would be sent to group to ascertain most suitable day/time for meetings and to agree two dates over summer for Induction

**Person/s responsible:** Maureen Martin

**Deadline:** End of June

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**Agenda item:** A Draft Document for Consultation - Co-operating to safeguard Children and Young People

**Presenter:** Brenda Horgan

**Discussion:** Brenda informed group that Jan Houston is to provide a response to this consultation by mid to late August 2015. Brenda asked for volunteers from group to give their feedback and comments to the consultation document for incorporation into response document.

**Conclusion:** It was agreed that Anne Mallon and Uel McIlveen would assist with consultation response

**Person responsible:** Brenda Horgan to follow up with Jan Houston

**Deadline:** Immediate

The Pip animation and the Launch day video was shown to the group. Gerard noted that the animation would be a very useful medium to give quality standards information to service users in an informative and engaging manner.