

<b>Participation Partnership</b>		<b>8 October 2015</b>	
		<b>10.30a.m</b>	
		<b>Council Suite 1 NISCC</b>	
<b>Facilitator:</b> NISCC		<b>Type of meeting:</b>	Participation Partnership Meeting
<b>Attendees:</b>	Geraldine Campbell ( Chair) Rionach Campbell Brenda Maitland Gerard McWilliams Uel McIlveen Maria Sommerville Emma Tinsley Lee Wilson  <b>In attendance:</b> Mark Bradley Brenda Horgan  <b>Note taker:</b> Maureen Martin		
<b>Notes</b>			
<b>Item 1.</b>	<b>Welcome and Introductions</b>	<b>Presenter:</b>	<b>Geraldine Campbell</b>
<b>Discussion:</b>	Geraldine welcomed everyone to the meeting. Apologies were given for Neil Irvine and Anne Mallon. Geraldine advised the group that Joanne Sansome was taking time off from attending to complete her Masters and Audrey Montgomery would be unable to attend meetings until further notice. Geraldine also updated that Elizabeth Farquhar had withdrawn her membership of the group due to time commitments. For the benefit of returning members, all attendees introduced themselves.		
<b>Item 2.</b>	<b>Update from Chair</b>		
	Geraldine informed everyone that Brenda and Mark were active in the recruitment of new members for the Participation Partnership group and had approached Age N.I and the Cedar Foundation. They will also be able to use the new contacts established through the roll out of registration to develop any interest in joining the group. Brenda stated that it may be beneficial to also establish a pool of associate members comprising of people who would not be able to meet the full time commitments of the group but would be able to attend for short periods or specific consultations.		

	<p>Mark updated the group on the launch of the new Standards of Conduct and Practice which had taken place on 30 September 2015 at the Cedar Foundation's Ardkeen Supported Living facility in Belfast. This had been a small, personal event with about 20 attendees, including Christine Smyth, Deputy SSO and had taken place in the flat of Service User, Fiona ? who also spoke eloquently on what the service means to her and the personal importance of the Standards of Conduct and Practice.</p> <p>Geraldine reported that there had been an excellent turnout for the Professional in Practice (PiP) Award ceremony which had taken place on 7th October 2015 in the Dunadry Hotel.</p> <p>Geraldine updated members regarding the reappointments for Council members; Geraldine, Julie Erskine and Ruth Lavery have been extended until September 2017 and Maire McMahon, Joe Blake and Trevor Spratt have been extended until March 2017.</p> <p>Mark updated members on the rollout of registration and explained that it had commenced initially with Age N.I and engagement was ongoing with the managers and leads within the Trusts. Following a recent meeting, Mark stated that some concerns had been raised by some Trust managers but there had been positive support and reinforcement on the benefit of registration from the managers of Residential homes who had already completed the registration process several years ago. The Western Trust has been very supportive of the process and are already notifying their staff as well as holding their own clinics in January/February 2016 with support as required from NISCC. It is expected that an extra 10,000 social care workers will be registered with NISCC by December 2016.</p>
	<p>A video named "What the new standards mean to me" was shown to the group.</p> <p>The video contained interviews with employers, a social care worker and Anne Mallon speaking as her daughter's carer, on the benefit of the new standards of Conduct and Practice</p>
<b>Item 3.</b>	<b>Update from Members</b>
	<p>A copy of the Participation Partnership quarterly report was tabled by Brenda and the feedback from the group was very positive regarding content and presentation.</p> <p>It was agreed that the report gives a reflects the broad spectrum of the work of NISCC and a good snapshot of the involvement of the Participation Partnership</p>

	<p>Update from Gerard:</p> <p>Gerard discussed his work with Andre McKeown, Communication Manager, NISCC to review a draft of the easi-read version of the Standards of Conduct and Practice leaflet. Gerard had given feedback that the content and language needed to be more concise and easier to understand with more life image photos instead of animated characters. Gerard had also noted that the NISCC logo needs to be included in the intro section as this would help the association to be made between the logo and the identity and work of NISCC. Brenda noted that the consultation with Gerard had been very effective and useful in the development of the draft version of the leaflet.</p> <p>Update from Uel:</p> <p>Uel reported that he had attended the Social Work Strategy Steering group meeting on 17 September 2015 and that it had been a very productive meeting where the previous work of the group had been reviewed and future work planned with particular emphasis on strategy and contribution from all attendees. An engagement survey had been completed recently among Social Workers and this has given a good idea of the direction the steering group needs to take. The communication strategy had been discussed and the Implementation Plan for the next 3 years had been signed off.</p> <p>Uel had also recently attended the Citizens Forum Group meeting however he was the only attendee. Uel understood that this was perhaps down to the personal commitments of the members but was keen that the next meeting has a quorum as Christine Smyth, DHSS&amp; PS is due to attend to discuss strategy proposals for consideration by the group.</p> <p>Uel showed the Participation Partnership group a draft copy of a credit card sized booklet called “ What I should expect of my Social Worker” which can be included in the Service User initial referral packs once it is finalised and receives approval from within the Social Work Strategy and by the Health Minister . It is also printed on the booklet that it has been endorsed by NISCC so this should also help to raise awareness of NISCC. There is now discussion on producing a partner card on “What I should expect of my Social Care Worker”. It was noted that this partner card could be useful to support the roll out of the new Standards of Conduct and Practice.</p>
<b>Item 4.</b>	<b>Previous notes of 23<sup>rd</sup> June 2015 and Matters Arising</b>
	<p>Geraldine noted that pending the following amendments to the previous notes of 23 June 2015 the notes should be signed off as accurate:</p> <ul style="list-style-type: none"> <li>• amendment of Uel’s surname on page 3 from McWilliams to McIlveen</li> <li>• clarification of whether the passport for disabled children has now been adopted by the Royal Victoria Hospital.</li> </ul>

<p><b>Conclusion</b></p>	<p>Geraldine also confirmed that NISCC will continue to work with Noelle Barton, Social Work Strategy Programme Manager to keep her informed of the actions of the Participation Partnership.</p> <p>It was agreed that Gerard would work with Arc to assist with the development of induction materials. Brenda H to update the quarterly report to include this consultation and work with any volunteers from the group on future reports – it was suggested report could be 2 pages long and include more photos</p> <p><b>Person responsible: Gerard and Brenda</b></p> <p>Mark to review the Participation Partnership member Induction attendance and to identify any full or partial gaps</p> <p><b>Person responsible : Mark</b></p>
<p><b>Item 5.</b></p>	<p><b>Review of Business Plan</b></p>
<p><b>Discussion</b></p>	<p>Mark stated that as there is only 6 months left of the current financial year and there are also some new members to the Participation Partnership, it was considered that it would be best to focus on key areas of work over the next few months and how the group can influence and become involved. The roll out of registration is a major area of work and it was felt that the Participation Partnership could have a role in creating awareness of NISCC with service users and carers, in a productive and instructive manner that focuses on the educational and training element to NISCC as opposed to the conduct and policing element and supports the new Standards of Conduct and Practice.</p> <p>Brenda H added that the Review of the Social Work degree could be another area of focus for the group. This is a time sensitive piece of work and had been a recommendation for more service user involvement in the development of the degree. A draft questionnaire from the Degree Partnership had been circulated to the Participation Partnership members for review and comment.</p> <p>The Social Work Awards in November 2016 were also discussed and as Maria has been a member of the shortlisting panel previously she gave an overview of what would be required.</p>

<p><b>Conclusion</b></p>	<p>Maria explained that there are various award categories e.g. newly qualified, team award, individual and there are usually 6 panels of 3 judges, comprising of a service user/carer, a Trust representative and a stakeholder/sponsor.</p> <p>Maria suggested that the criteria at the start of the process could be better defined and a more streamlined application form, which would help with the short listing process. As the panel members do not currently meet any of the nominees prior to the Award ceremony, it was suggested also that nominees could provide a pod cast at the second stage which would better inform the panel members. Maria felt that the judges looked for different things based on who they were. For example, an employer may judge the nominee based on how good a manager they are but a service users or carer may judge based on how the nominee has enhanced quality of life and care and created better outcomes. This diversity can make judging difficult and it can also be a time consuming project due to the volume of applications to be read and short listing meetings to be attended with other panel members</p> <p>It was felt that it was this type of short term projects that an associate Participation Partnership member could become involved with.</p> <p>Mark also requested volunteers to assist Brenda with the quarterly reports and the year end summation of these for Council.</p> <p>Brenda M is to present the suggestions above to Jan Houston (Professional Advisor, NISCC).Brenda stressed that there would be no guarantee that the suggestions would be implemented but as the partnership had been consulted then the feedback was legitimate.</p> <p>Brenda M and Mark to assign names against key areas of work with focus on Induction needs in November and then the high level work on Roll out, Standards of Conduct and Practice and the Social Work awards as well as routine consultations ad hoc requests for input. Mark will liaise individually with the members to discuss their time commitments and the requirements of each area of work and will map out a first draft of the assignments by November.</p> <p><b>Person Responsible: Mark and Brenda</b></p>
--------------------------	--

<b>Item 6.</b>	<b>Review of Service User and Carer Involvement in the N.I Degree in Social Work Draft Questionnaire for comment</b>
<b>Conclusion</b>	<p>The members gave feedback on the questionnaire. Brenda M suggested that the introduction on page one could be tweaked to make it more readable and there was discussion on the language used and the clarity of the questions</p> <p>Feedback to be given by members to Brenda H by Monday 12 October 2015</p> <p><b>Persons responsible: All</b></p>
<b>Item 7.</b>	<b>Social Work Awards - discussed at Item 5</b>
<b>Item 8.</b>	<b>Consultation Responses</b>
	It was noted that Anne Mallon, Uel, Audrey and Gerard had worked with Jan Houston (Professional Advisor) on previous consultation responses and that the final responses were considered more impactful due to their contribution.
<b>Item 9.</b>	<b>PSA- Rethinking Regulation</b>
<b>Conclusion</b>	<p>Mark explained that the PSA report had been included for information only and encouraged members to read the report as a response would be made by Council and input from the Participation Partnership would be requested. Geraldine stressed that although the PSA does not have a direct impact on NISCC it does on our English counterparts. The PSA document is influencing key people and is gathering momentum on the need for less regulation so a robust response is required from NISCC.</p> <p>Brenda H to provide a summary of the PSA report for the next meeting for guided comment and responses</p> <p><b>Responsible Person: Brenda H</b></p>
<b>Item10.</b>	<b>AOB- Pen Pictures of members</b>
	<p>Mark to format a template with profiles of each Participation Partnership member outlining key strengths and skills which can be used by staff when requesting or seeking members input to pieces of work.</p> <p><b>Responsible Person: Mark</b></p>
<b>Item 11.</b>	<b>Review of Day and Close</b>

	<ul style="list-style-type: none"> <li>• A request for agenda items will be sent out before each meeting</li> <li>• Dates of Conduct Panel in November to be issued to members by doodle poll to set up attendance</li> </ul> <p><b>Responsible person: Maureen</b></p> <p>Gerard thanked Geraldine, Mark and Brenda for their ongoing support of the Partnership members and stated that he felt the Partnership was worthwhile and well informed and this allowed them to contribute effectively.</p>
<b>Item 12.</b>	<b>Dates of next meeting</b>
	<p>Date of next meeting confirmed for 17 November 2015. Further dates to be circulated to members</p> <p><b>Responsible Person: Maureen</b></p>