

**Notes of the Participation Partnership Meeting
Monday 24 May 2016
Council Suite 1, NISCC, Millennium House, Belfast**



Members at the meeting:

Geraldine Campbell (Chair)
Neil Irvine
Brenda Maitland
Anne Mallon
Uel McIlveen
Gerard McWilliams
Lee Wilson

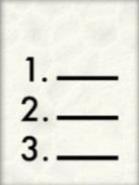
Present:

Mark Bradley, NISCC
Brenda Horgan, NISCC

Maureen Martin (note taker), NISCC

Apologies:

Rionach Campbell
Audrey Montgomery
Maria Somerville
Joanne Sansome

Item	Welcome and Introduction	Action
	<p>Geraldine welcomed everyone to the meeting.</p>	
Item	Apologies	Action
<p>apologies</p> 	<p>Apologies were given from Audrey, Joanne, Maria and Rionach.</p>	
Item	Notes of the last meeting	Action
	<p>The notes of the last meeting of 24 April 2016 were approved and Geraldine thanked Gerard and Maureen for their work on the new format Participation Partnership agenda and minutes.</p>	
Item	Matters Arising	Action
	<ol style="list-style-type: none"> 1. A joint corporate planning session with members of the Registrants' Forum has been confirmed. It will take place at NISCC office on 16 June 2016 and will commence at 12.00 with lunch prior 2. Following a Workforce Development team meeting on 23 May, Brenda H will pull together a template outlining potential work projects, including expected outcomes with an indication about how we will measure success This template will be circulated to members for feedback 3. Geraldine reported that good feedback had been received from Council on the Participation Partnership quarterly newsletter 	<p>BH</p>
Item	Update from Chair	Action
	<p>Geraldine updated members on the following:</p> <ol style="list-style-type: none"> 1. Royal Assent has now been received for the new Fitness to Practise (FTP) Rules and the Conduct team are now working under these .The rules are currently being updated in terms of registration which mainly involves a change to the terminology. Geraldine noted Uel's consultation 	

	<p>involvement with the changeover.</p> <p>2. Geraldine informed members that Uel has decided to step down from the Participation Partnership group at the end of June although he will remain as an associate of NISCC (an associate are those who are interested in the work of NISCC but do not have the time to commit regularly but may be involved in ad hoc work). Brenda H formally thanked Uel for his input and contribution to the group and expressed her personal gratitude for all of his help. It was also noted that Uel will no longer attend the Social Work Strategy meetings.</p>	
Item	Update from Members	Action
	<p>Gerard reported on the following:</p> <ul style="list-style-type: none"> • He had attended the Public Health Agency PPI forum as a NISCC representative with Brenda H. The meeting was beneficial in giving Gerard a clearer picture of their processes and allowed him an opportunity to hear reports on specific projects. Gerard reported that there had also been discussion around the variation in travel expense rate for group members and the need for a further review to be undertaken. Mark stated this review needs to happen at departmental level as they are the decision makers and stressed the value of service users and carers and the importance of remunerating them. Gerard stated his only issue with this meeting would be identifying what his role would be within the regional forum and how he would fit into the structure- and what actions he would be allocated. Brenda H will continue to work with Gerard for future meetings. • Gerard reported positive feedback on the updated online portal PPI training. Mark stated it can be made mandatory for NISCC staff to complete this training. • Gerard reported that his job with the PCC has now been confirmed as part time permanent • Gerard has now received the easi read version of the new Standards of Conduct and Practice and he will review and respond by next Friday. Mark noted that the launch of the new Standards could be tied in to raising the profile of registration roll 	

	<p>out.</p> <p>Neil reported the following:</p> <ul style="list-style-type: none"> • His application for the Social Work degree course at Queens University has been accepted – Geraldine congratulated Neil on his achievement on behalf of the group • Social Work Ambassador Scheme meeting had been attended by 5 attendees of different ages and with a range of experience – a positive meeting. <p>Uel reported the following:</p> <ul style="list-style-type: none"> • The Social Work Strategy group is still in the transition stage and a new format for the group will be drafted over the summer period. The Professional Forum is still on-going but attendance at the Voluntary Sector Forum has reduced and more voluntary sector events are being held to try to rally more engagement. Christine Smyth has confirmed the Citizens' Forum will remain as part of the Social Work Strategy group and Uel expressed his wish for the forum to be tasked with public engagement. It was noted that Uel has now stepped down from the Social Work Strategy Board <p>Anne reported that she is taking part in a campaign for her local respite unit. The unit had been set up for mild to mid complex nursing needs but are now receiving cases with challenging behaviour which it is not designed to accommodate.</p>	
<p>Item</p>	<p>Accessibility to e-learning</p>	
	<p>The e-learning demo was deferred to the September meeting</p>	

Item	Call for Abstract	
	<p>PPI Conference Abstract:</p> <p>Brenda H reviewed the submission criteria for the abstract for the PPI Conference, 22 June 2016 at Riddell Hall. NISCC have been allocated a 35 minute workshop slot at the conference. Mark stated that the key for NISCC would be to submit and illustrate partnership working with demonstrated outcomes. This could be presented by members of the Participation Partnership group to reflect how service users and carers are at the heart of the work.</p> <p>Brenda H stated that the workshop title needs to reflect the content is about regulation of the social care workforce. Brenda H emphasised the importance of showing good examples of partnership working and co-production of the group which are demonstrated through the PiP animation, Standards of Conduct and Practice, What I expect of my Social Worker booklet, Social Work strategy, Fitness to Practise standards, Social Work awards.</p> <p>The group discussed possible content of abstract and workshop including:</p> <ul style="list-style-type: none"> ✓ Gerard to present on the easy read version of Standards of Conduct and Practice. ✓ Uel to present on Fitness to Practise piece ✓ Anne- Standards video and link to easy read. ✓ PiP animation to demonstrate service user involvement around the review of PQ and the animation reinforces importance of CPD and gives a strong service user voice as to why they want Social Workers to carry on with their learning. ✓ Video by Uel re changes to FTP legislation ✓ Intended audience ✓ Describe workshop ✓ Agenda and timing <p>Action: information on the PPI Conference to be circulated to Council Members</p>	<p><i>BH</i></p> <p><i>MM</i></p>

	Action: online form for PPI Conference to be submitted based on discussion	BH
	Action: Outcome of the consultation document to Council 2012 to be circulated	MM
Item	Work plan for 2016/17	
	<p>Mark discussed the work plan for 2016/17</p> <ol style="list-style-type: none"> 1. Capacity building session September 2016 - Joanne, Audrey and Rionach due to attend 2. Roll out of registration and engagement with Service users and carers- Participation Partnership members to front and this could also tie in with easi read standards 3. GAIN steering group- a volunteer member is required for the initial meeting. A working group has also been established to review material (Brenda H and Helen McVicker). <p>Noted: Anne volunteered for working group. Geraldine/Brenda volunteered on steering group. Gerard available on ad hoc basis</p> <ol style="list-style-type: none"> 4. Review of the consolidation award (part of PiP framework) - Draft Terms of Reference has been drawn up and a working group will be established with Brenda H as the lead officer. Brenda H gave a brief overview his and explained that the PiP framework is on-going CPD for Social Workers. The awards is in 3 areas; consolidation; specialist; leadership and strategic. A review of the consolidation award will be carried out to check if it is fit for purpose. The review will examine data and carry out face to face engagement with line managers, training leads and newly qualified SWs to get their views on the questions posed by the department which will then be collated for submission. Mark noted that mapping out , on day 2 of capacity building, might be a good time to allocate tasks to ensure equanimity of workload. 	

	<ol style="list-style-type: none"> 5. PPI training for staff roll out (to be discussed at the capacity building session 6. Ambassador scheme and Social Work Awards 7. Internal synergy work internally - staff will be encouraged to visit facilities to create a better link for staff to understand the processing work they are carrying out 8. Kite marking scheme – Professional Advisor, Sharon McAteer is leading on Social Care qualifications and involvement of the Participation Partnership group to be discussed at capacity building session. It was noted that service user self-awareness and maintaining good health should be included as part of the training and the importance of good mental health of care staff was noted. 9. Employer Codes – a meeting was held last week and this will be followed up for any required Participation Partnership involvement <p>Associate information will be issued to keep Uel up to date as well as a copy of the NISCC newsletter. Mark confirmed each piece of work will have objectives set against the Principles of Participation. Better ways to capture information to show outcomes can be assessed in the capacity building session in September.</p>	
Item	AOB	
AOB	No further business was discussed	
Item	Next Meeting	
	Joint workshop to be held 12.00, Thursday 16 June 2016 at NISCC	