

## 'Claiming a PiP Requirement using credit accumulation'

### CHECKLIST

The PiP assessor will log onto NISCC online and retrieve the information that you have logged to accumulate credits and claim requirements. The assessor will need to satisfy themselves that you meet the following criteria: (for additional guidance please see overleaf)

Checklist	Guidance
<i>Enrolment information will be required</i>	If you are not active within the PiP Framework at the time of claiming your <b>requirement</b> you will be required to enrol with PiP before proceeding with your claim. PiP enrolment can be completed online.
<i>Credit claims – Logging of reflection on learning and impact</i>	<p>Whilst the credits that you have accumulated have been agreed with your the Line Manager, the PiP assessor will need to satisfy themselves that, for the purpose of claiming a PiP requirement from the PiP Awards, there has been adequate reflection on learning and impact. There needs to be some indication of knowledge or skill change with clarity on how the learning has impacted your practice.</p> <p>The reflections should include the following:</p> <ul style="list-style-type: none"> <li>➤ describe the learning activity which should be relevant to your social work role</li> <li>➤ include reflection on learning, how it has contributed to your development</li> <li>➤ Demonstrate the impact or outcome of the learning activity, provide an example of what has improved</li> </ul> <p>The system does not prescribe word counts for the reflective logs (guidance on writing reflectively is available on the NISCC website)</p>
<i>Credits accumulated through reflection and impact are used to claim a requirement</i>	NISCC online will only enable you to select those credits eligible for a requirement i.e. those gained through reflection and impact
<i>Credits accumulated are verified by the Line Manager</i>	You will indicate this by ticking the relevant box on NISCC online
<i>Credits can only be used once towards a claim</i>	NISCC online will ensure that once credits have been successfully used they become redundant and cannot be used again
<i>2/3rds of an award can be claimed through credits, no requirements are excluded</i>	It is important that you avail of different types of learning as part of your ongoing development as a Social Worker or Manager therefore only a proportion of an award can result from credit accumulation
<i>The correct number of credits should be used to claim a requirement</i>	A minimum of 100 credits are needed to claim a requirement within the Consolidation or Specialist Awards and 200 credits within the Leadership and Strategic Award
<i>Currency of learning should be ensured</i>	Learning that has occurred from January 2015 onwards can be logged and used to claim your requirement
<i>The learning selected should be relevant to the requirement(s) claimed</i>	When selecting the PiP requirement you will need to make a connection between the learning selected and the requirement claimed

**Select PiP Award** - To record your PiP achievement we will ask you to provide some information. If you have previously enrolled with us through PQ or PiP we will not need to ask for this information again. Select the Award that you want claim a PiP requirement from. If already enrolled on one or more awards and you are unclear about what awards you are enrolled on, contact NISCC to obtain a transcript of achievement. The award that you select should be linked to the stage that you are at in your career.

**NI Consolidation Award in Social Work** - For newly qualified social workers or those re-entering the workforce - this award supports the development of in-depth competence, to produce well-rounded, competent and confident practitioners.

**NI Specialist Award in Social Work** - For social workers involved in complex decision-making requiring high levels of professional responsibility and accountability - this award supports social workers to develop high levels of specialist knowledge, skills and expertise.

**NI Leadership and Strategic Award in Social Work** - For social workers demonstrating high levels of competence, moving beyond the detail of their own practice to explore a wider perspective where they influence developments and are thought leaders.

**Selecting a PiP Requirement(s)** - In selecting a PiP requirement consider which requirement your learning best fits. The requirements map to the NISCC Standards of Practice, for more information on the requirements visit the NISCC website <http://www.niscc.info/>

Manage your role as a professional social worker:

- Maintain an up to date knowledge and evidence base for social work
- Develop social work practice through supervision, consultation, reflection and analysis
- Practise competently within your area of practice
- Engage and participate with service users and carers
- Assess needs, circumstances, rights, strengths and risks in partnership with those involved and respond appropriately
- Use social work interventions to manage risk and improve outcomes for service users
- Develop yourself and others
- Practise in multi-disciplinary and inter-agency contexts

If you have part achievement of an award you might want to select the requirement(s) that you have not yet achieved, as long as the learning is relevant. For specific advice speak to someone within your learning and development team or your PiP rep if you are based in the voluntary sector.

**Summary Box** - Please tell us why you are selecting the requirement(s), how the learning is relevant to the requirement sought and how you have demonstrated implementation of learning (impact). You may choose to link the learning to the requirement(s) as you go as part of your reflective logs or at the end in the summary box.

**Submit a requirement claim – What is next** - Once you have submitted a claim it will be considered by a PiP Assessor and we will notify you of the outcome by email. You can submit claims for PiP requirements at the following time points (subject to review):

- Between 1<sup>st</sup> – 12<sup>th</sup> August 2016
- Between 2<sup>nd</sup> – 13<sup>th</sup> January 2017
- Between 1<sup>st</sup> – 12<sup>th</sup> January 2018