

**Northern Ireland Social Care Council
Participation Forum
10.30a.m, Thursday 14th June 2018
Council Suite 2, NISCC, Belfast**



Members at the meeting:

Lee Wilson (Chair)
Anne Mallon
Joanne Sansome
Maria Somerville
Lee Wilson
Joe Duffy

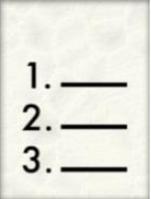
Apologies:

Rionach Campbell
Neil Irvine
Audrey Montgomery
Gerard McWilliams
Brenda Maitland

In attendance:

Brenda Horgan
Declan McAllister
Mairead Harkin (Item 11 only)
Alexis Dickson (Note taker)
Marian O'Rourke (item 8 only)
André McKeown
Colum Conway (item 8 only)
Kevin Mulhern (Item 10 only)
Jacqui McGarvey
Sarah Browne
Catherine Maguire (item 8 only)

Item 1	Welcome and Introduction	Decision/ Action
	The Chair welcomed everyone to the meeting	
Item 2	Linking with members on video conference	Action
	The Chair advised that NISCC were making video conferencing facilities available to allow those who may have difficulties attending meetings in person to continue to contribute to the	

	<p>forum.</p> <p>Declan McAllister informed the group that the system used is called Pexip</p> <p>Action: Arrangements to be made to test the videoconferencing facilities with Joanne in advance of the next meeting</p>	<p>Alexis</p>
<p>Item 3</p>	<p>Apologies</p>	<p>Action</p>
<p>apologies</p> 	<p>Apologies were given for Rionach Campbell, Neil Irvine, Audrey Montgomery, Brenda Maitland and Gerard McWilliams</p>	
<p>Item 4</p>	<p>Notes of the Last Meeting</p>	<p>Action</p>
	<p>The notes from the meeting of 5th March 2018 were approved.</p>	
<p>Item 5</p>	<p>Matters Arising</p>	<p>Action</p>
	<p>Evaluation of outcomes – André McKeown (NISCC Evaluation Manager) introduced the Participation Forum’s Evaluation plan for the approval of the group. André explained that the paper ultimately links all activities involving service users and carers to the Annual Report. The paper focuses on capturing what the Participation Forum members are doing in real terms in order to evaluate at year end. The Plan is divided into five categories Standards, Regulation, Workforce Development, Systems Leadership and Communication. Andre emphasized that the group should focus on two or three activates from each category to report on rather than extensive activities. The group agreed that it was an effective way for the forum to communicate to service users and carers what the group do and encourage participation in this forum.</p>	

	<p>Feedback on Social Work Awards - The forum agreed that the award ceremony was very successful. This led to discussion on service users and carers participation. It was felt that the time commitment required for sitting on panels and judging the awards was problematic for some panel members. Maria asked the forum to consider ways of remuneration for these groups, who bring a wealth of knowledge and experience to these panels and boards without the parity of pay with other board members. Declan agreed and assured the group that the matter of remuneration was on the agenda of the next PPI forum meeting in June 2018.</p>	
Item 6	Update from Chair	Action
	<ul style="list-style-type: none"> • A one to one meeting has taken place with Anne Mallon and dates are in the diary for one to one meetings with remaining members; • The Chair informed the forum that seven new appointments had been made to Council including a new Chair. Thanks were given to new Council members Sarah Browne and Jacque McGarvey for attending the forum today. • The Chair informed the forum that Colum Conway will be leaving NISCC to become the new Chief Executive of Social Work England and Patricia Higgins will be acting CEO in the interim period. 	
Item 7	Update from Users	Action
	<p>Maria gave an update and informed members that she is currently sits on the Regional Quality Improvement in Social Work Steering which is focusing on delivery. Maria informed the group that she is also a member of the Transformation Advisory Board.</p>	

Item 8	Masters Research Presentation	Action
	<p>Joanne and Dr Joe Duffy delivered a presentation around Joanne's Masters Research which explored, through conversation, her academic history and progression. Following the presentation discussion took place on ways of sharing the presentation, as it was considered to be an important piece of learning.</p> <p>Colum, Marian and Catherine left the meeting at 12.15</p> <p>Action A video to be taken of the Masters Research presentation to be arranged</p>	<p>Declan/ Brenda</p>
Item 9	Participation User and Carer Engagement	
	<p>Progress report and Action Plan</p> <p>Brenda Horgan noted the following for information:</p> <ul style="list-style-type: none"> • Further engagement on the Synergy project will be progressed with new and existing NISCC staff ; • The launch of the Easy Read Standards has been successful and received a positive response by users; • The South Eastern Trust local engagement group has created an animation around co-production; • The Degree Conference held on the 24th May 2018 was focused on learning through listening; • Gerard McWilliams will be one of the key speakers at the PiP Awards ceremony and his speech will focus on education and the Participation Partnership; • Joanne and Catherine Maguire are involved in the Drill Project, which is felt to be an important influencing group. <p>Declan McAllister highlighted the importance of Participation forum members to be involved in the PPI forum steering group. , The forum agreed that they should have input around service user and carer interaction and oversight of videos and interviews and should be involved with final sign off of the project.</p> <p>Action: Brenda H, Alison Shaw and Mairead Harkin to update the forum on the timetable and actions required for the PPI steering group</p>	<p>Brenda H</p>

Item 10	NISCC Image and Brand work	Action
	<p>Kevin Mulhern, (NISCC Communication and Engagement Manager) gave an overview of the proposed new brand for NISCC and sought feedback from the group. The rebrand is part of a new communication and engagement plan looking to strengthen links with registrants, employers and service users and to increase confidence and understanding of the role that NISCC plays. After lengthy discussion, the group agreed that the rebrand was a positive move and noted that it would be beneficial for a member of the forum to be included in the rebranding consultation group.</p> <p>Kevin left the meeting at 13.00</p> <p>Action: a member of the Participation Forum to be nominated to sit on the NISCC Rebranding group</p>	<p>Kevin/Declan</p>
Item 11	Adapt	
	<p>Mairead Harkin (NISCC Workforce Development Officer) introduced the new Adapt programme. Mairead gave an overview of the Adapt system as a new way of learning for the Social Care workforce. Mairead explained the difficulty and expense of maintaining the platform and in developing mobile applications. The Adapt model has allowed Mairead to develop the programme in house and will soft launch over the summer. Mairead invited the group to give feedback once the website goes live.</p> <p>Mairead left the meeting at 13.20</p>	
Item 12	AOB	
	<p>Brenda H informed the group of the upcoming development programme for service users and carers, <i>“Finding Your Voice, Helping You Represent the Views of Service Users and Carers.”</i></p> <p>Action: Brenda to share <i>“Finding Your Voice, Helping You Represent the Views of Service Users and Carers.”</i> leaflet with the group.</p>	<p>Brenda H</p>

Item 13	Date of Next Meeting	Action
	Date of next meeting: 4 th October 2018	

Approved by: _____

Signature: _____

Date of Approval: _____