

## Workforce Development Partnership Meeting

Tuesday 26<sup>th</sup> March 2019

### Agreed Minutes

#### In Attendance

Anne O'Reilly	Social Care Council (Chair)
Agnes Lunny	Positive Futures (AL)
Jayne Wright	Mindwise (JW)
Margaret Cameron	Cedar Foundation (MC)
JP Watson	Dom Care NI (JPW)
Linda Wray	Croft Community (LW)
Marian O'Rourke	Social Care Council (MO'R)
Amanda Williamson	NHSCT (AW)
Patricia Higgins	Social Care Council (PH)
Paul Rooney	Social Care Council (PR)
Robin Arbuthnot	Simon Community (RA)
Joan Boylan	HCIL (JB)
Claire Trainor	Social Care Council (CT)
Alexis Dickson	Social Care Council (Note taker)(AD)

Item	Agenda	Action
<b>1.</b>	<b>Welcome and Apologies</b>	
1.1	The Chair welcomed everyone to the meeting and accepted apologies from Alison Simpson, Bill Murphy, Mairead Mackle, Denise Magill, Leslie Ann Newton, Leslie McGarrity, Lyn Preece, Michael Burns, Neil Bodger, Pauline Shepperd, Eileen Dunlop, Mandy Coleman, Jenny Johnston, Cindy Scott and Sarah Brown	
<b>2.</b>	<b>Minutes of Last Meeting – 12<sup>th</sup> December 2019</b>	
2.1	Minutes were agreed as true and accurate record.	
<b>3.</b>	<b>Matters arising</b>	
3.1	PH noted that the HSC Trusts were still under represented in the	

	Partnership.	
	<b>Action – PH to contact the HSC Trusts missing from this group about participation in the Workforce Development Partnership.</b>	<b>PH</b>
3.2	The Chair welcomed Claire Trainor, the Social Care Council's Interim Communications Manager who will be working with this group on developing the Partnership's briefing newsletter. The Partnership agreed that if it was to be an influencer at a strategic level the newsletter will be a helpful tool. CT explained her concept was that the newsletter should be in an E-zine format which allows her to monitor what readers click on. This format will allow the Partnership to gather statistics on what appeals to their target audience and will influence future content.	
	<b>Action – CT to draft first newsletter for the Partnership.</b>	<b>CT</b>
3.3	PH informed members that Jackie McIlroy at the Department of Health is leading on the Power to People project. PH is engaging with Jackie and will share updates with the Partnership. AL noted that she is a member of the Reform of Adult Social Care group as part of this project. The Chair requested the Social Care Council to clarify the range of groups under this project to ensure this Partnership is involved where appropriate and is an effective influencer at all stages.	
	<b>Action – PH to invite Jackie McIlroy to the Partnership's next meeting (11/06/2019) to update group on Power to People.</b>	<b>PH</b>
<b>4.</b>	<b>Leadership Workshop – Review of Workshop Paper</b>	
4.1	The Partnership discussed the workshop held in January 2019 which focused on the development of a leadership statement for the Partnership's role within social care. PH led the discussion on the following topics, <ul style="list-style-type: none"> <li>• does the Partnership accept the statement as it stands or does it require amendment?</li> <li>• do the Terms of Reference adequately reflect the Partnership as a leadership group?</li> <li>• does the logic model still apply?</li> </ul>	
4.2	The Chair emphasised that the Partnership needed to work to position the social care workforce upfront in the reform of adult care and promote the Partnership's leadership based on the strength of this collaboration and collective knowledge of this sector. The Partnership agreed to firstly reshape the logic model to support the Partnership's leadership function, which will then inform the Terms of Reference.	
4.3		

	PH brought to the Partnership's attention the current project by Belfast City Council on social care recruitment academies and the opportunity for other Councils to adopt this model of academies across Northern Ireland. In discussing the importance of the fourth leadership action, "To develop the public perception of the role and value of the social care workforce" the Partnership agreed that there was an opportunity to reposition the sector within Power to People so that the sector was seen as integral to the system rather than just supporting it.	
<b>5.</b>	<b>Update on Transformation Projects</b>	
5.1	MOR updated the Partnership on the two HSCB Transformation projects currently being managed by the Social Care Council focusing on the training and upskilling of the domiciliary care/supported living workforce and systems modelling of the domiciliary care workforce into the future. The first project has delivered on the agreed work plan and expenditure to support enhanced training for frontline staff and managers, this has included a series of workshops across Northern Ireland managed by Mervyn Bothwell and establishing a Project Echo group for social care managers. Feedback has been extremely positive and a work plan is in development for the second year of the project once funding is confirmed by HSCB. The second project, also funded by HSCB has completed its work on developing a systems modelling tool for the social care workforce that demonstrate the cost of care according to its configuration. The Partnership noted the challenge for the report in how it frames the cost of care given the difficulty in collecting data from NI and having to use simulated data from elsewhere. The report from this project is being finalised for presentation to the Department of Health.	
<b>6.</b>	<b>AOB</b>	
	None to note.	
<b>7.</b>	<b>Date of next meeting</b>	
	10.00a.m Tuesday 11 <sup>th</sup> June 2019	



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 Anne O'Reilly, Chair of Workforce Development Partnership  
 Northern Ireland Social Care Council