

Northern Ireland



Social Care Council
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Registrant's Forum
Thursday 9th May 2019 @ 10:30am
Social Care Council Offices
Confirmed Minutes

In Attendance

Roberta Magee (UNISON), Chair
Alison Shaw (Social Care Council), Workforce Development Officer
Christine Hunter (Board Member)
Claire Trainor (Social Care Council), Communication and Engagement Manager
Jacqui McGarvey (Board Member)
Loughlinn Duffy (NIPSA)
Marian O'Rourke (Social Care Council), Interim Director of Regulation and Standards
Jordan Adair (Social Care Council), Business Support

Apologies

Carolyn Ewart (BASW NI)

Item	Agenda	Action
1.	Welcome and Apologies	
1.1	The Interim Director of Regulation and Standards welcomed the group to the meeting and explained that she had taken over from Patricia Higgins. As it was some Members' first meetings, introductions were made. Apologies were noted from Carolyn Ewart. The Interim Director of Regulation and Standards gave a brief overview of the agenda.	
2.	Minutes of Previous Meeting	
2.1	The minutes of the previous meeting on Thursday 13 th September 2018 were agreed as a true and accurate record.	
3.	Matters Arising	
3.1	<u>Membership</u> Following a discussion on membership of the group it was agreed that there should be equal representation of Social Work and Social	

	<p>Care staff. Both union representatives agreed to source Social Work counterparts from Unison and NIPSA to become members of the forum. The group agreed to discuss this later in the agenda (item 7. Review of Terms of Reference and Membership).</p>	
<p>4.</p>	<p>Communications Update – Claire Trainor</p>	
<p>4.1</p>	<p>The Communications and Engagement Manager gave an update from her team and where they had progressed to since the last meeting. Members heard about the Social Care Manager’s Forums that were being held during the month of May. Members advised that the Forum needed to be advertised with organisations as well as registrants. Ms Trainor asked the group for suggestions as to what would be the most effective way to communicate with registrants. It was agreed that the union representatives would share the names and contact details of the lead communications staff within Unison, NIPSA and their respective Trusts with Ms Trainor to enable sharing of information with them on the Social Care Council’s social media channels.</p> <p>The Communications and Engagement Manager showed the group a video introducing the Social Care Council and sharing the values and objectives of the Council as well as providing a sense of our identity to our workforce and stakeholders. She explained that she would like to see registrant’s having a better understanding of what they can avail of as part of registering with the Social Care Council and to see and feel the value of what it means to be registered.</p> <p>Mr Duffy informed Members about meetings in the Southern Health and Social Care Trust that the unions attend to get staff feedback. He agreed to share the dates of all future meetings that are currently organised within the SHSCT so that a member of the Social Care Council could attend and explain the value of being part of a registered workforce and what support the Council is able to provide. The Interim Director of Regulation and Standards agreed to invite Mervyn Bothwell to the next Registrants Forum meeting to give the group an update on the Transformation project for Training in Domiciliary Care. .</p> <p>Ms McGarvey shared with the group her experience of using the Social Care Council’s online portal to pay her registration fee, and said that she found it really easy to complete.</p> <p>The Communications and Engagement Manager agreed that the Registrant’s Forum had a key role to play in helping the Council make sustainable changes in how they communicated with registrant’s.</p> <p>Ms Trainor left the meeting.</p>	<p>Members</p> <p>MOR/ JA</p>

5.	Business Plan	
5.1	<p>The Interim Director of Regulation and Standards gave an overview of the current Draft Business Plan and explained that the Social Care Council is using an outcomes based approach. She suggested that the plan would be useful to informing the work of the group going forward. She drew particular attention to achievements within key themes of relevance to the forum:</p> <ul style="list-style-type: none"> • Theme 1 - "Putting Standards at the heart of Social Care Practice and Education & Training" – Members will help the Council shape their communications and confirm the right messages are being circulated in respect of the standards. • Theme 3 - "Develop the Social Work and Social Care Workforce" – The Forum will have interest in work on Value Based Recruitment and Retention and the Open Badges system. • Theme 4 - "Promote a systems leadership approach across the social care sector" and Theme 5 - "Communicate, Connect and Engage" – the group heard that both of these underpin what the Forum is aiming towards. 	
5.2	<p><i>a. Engagement Plan – Alison Shaw</i></p> <p>Ms Shaw told Members that one of her main priorities is to re-engage with the Social Care Council's Ambassador programme, making sure they have up to date training and resources. She confirmed that there is a provisional date set for June to have an update meeting.</p> <p>She agreed to share the names of the ambassadors with their respective trusts that sit on the forum.</p>	AS
6.	Members Updates	
6.1	Due to time restrictions of Members, updates from the group were not discussed.	
7.	Review of Terms of Reference and Membership	
7.1	<p>Mr Duffy agreed to discuss with NIPSA the possibility of another Social Work member to be included in the Forum. Members agreed that the purpose of the forum was to support the Social Care Council's engagement with registrants and that as many groups as possible should be represented. It was agreed that Justice, Education and the Voluntary and Private sectors would be approached. The Interim Director of Regulation and Standards agreed she would approach the Workforce Development Partnership to ask their advice on the best way to link in with our registrants.</p> <p>It was agreed that when more Members of the Forum had been</p>	LD MOR

	<p>establish that a new chair person would be sought to allow the current Chair to step down.</p> <p>The Terms of Reference were discussed and agreed by the group.</p>	
8.	Matters to be Raised at Council	
8.2	<ul style="list-style-type: none"> Registrant's Forum Minutes from today's meeting. <p>Ms Magee confirmed that she was able to attend the next Council meeting on Wednesday 26th June 2019.</p>	
9.	Any Other Business	
9.1	None.	
10.	Dates of Next Meetings	
10.1	<ul style="list-style-type: none"> Tuesday 22nd October 2019 @ 10:30am Tuesday 14th January 2020 @ 10:30am Tuesday 12th May 2020 @ 10:30am 	

Adrian Ewert . 14/1/2020