

PRTL FOR SOCIAL CARE WORKERS

FREQUENTLY ASKED QUESTIONS

1

How will I know if I have been selected for audit?

You will receive a letter from NISCC of your selection and informing you of the date you must return your completed submission form.

2

Do I have to submit for audit?

Yes. If you have been selected and notified by via letter, you must submit for audit if you wish to remain on the NISCC register.

3

How do I prepare for submission?

Advise you manager you have been selected for audit. Then read the 'How to Complete the PRTL Audit Submission Form' leaflet located at www.niscc.info/socialcare-prtl-audit

4

What happens if I have moved employer during the previous five years?

Any training/learning and development activities you have participated in during the past five years can be counted. But your current employer should be the one to sign your submission form.

5

What happens if I do not have access to my record of training/learning?

It is your responsibility as a registrant to maintain your own training and development records. However, your manager may be able to help with information on mandatory training you have completed.

6

What if I cannot submit due to exceptional circumstances?

Contact NISCC at least 20 days before your submission due date. Exceptional circumstances are reviewed on an individual basis, and may include maternity leave, serious illness or bereavement

7

How do I access information on the PRTL Audit?

Visit www.niscc.info/socialcare-prtl-audit

